|  |
| --- |
| **Rossendale Borough Council**  **Community Partnership Grants**  GRANT APPLICATION FORM (2025/26) |

**PLEASE DO NOT STAPLE**

If you require assistance completing this application, please contact Stephanie Thornton on Tel: 01706 252404 or Email [Stephaniethornton@rossendalebc.gov.uk](mailto:Stephaniethornton@rossendalebc.gov.uk)

Please read the guidance notes and funding policy before completing this form

Before submitting your application, please ensure that you have:

* Read and understood guidance notes
* Answered all the questions
* Enclosed all of the required supporting material
* Signed the form

Forms can be submitted electronically or by post.

Email: [Stephaniethornton@rossendalebc.gov.uk](mailto:Stephaniethornton@rossendalebc.gov.uk)

Post: *Communities, Rossendale Borough Council, Futures Park, Bacup, OL13 0BB.*

**Application Process**

* All constituted community and voluntary groups in Rossendale can apply for a Community Partnership Grant.
* Organisations can apply for funding up to £500.00 (£150 max for the Whitworth Community Partnership) The amount applied for must be based on the amount needed and a breakdown of costs must be included. *Please note the amount available for grants has been reduced and Partnerships may set a lower maximum grant at their discretion.*
* Once applications have been submitted a panel of the Community Partnership will assess each application in relation to the criteria. **Applications must be for the benefit of the wider community and be open to all members of the community that wish to be involved.**
* Applicants will be notified as soon as possible after the application has been submitted. This is usually around 10-15 days.
* Proof of expenditure will be required for all grants awarded.
* Organisations receiving grant funding must acknowledge the support of the Community Partnership in any appropriate publicity and literature, be available for publicity photos and submit monitoring information and receipts within 3 months of spending the grant funding
* Organisations can only apply once each financial year

**PLEASE DO NOT STAPLE**



|  |  |  |
| --- | --- | --- |
| **partnership.JPGFor Office Use Only** | | |
| Application number |  | |
| Date Received |  | |
| Funding Requested |  | |
| Funding Granted |  | |
| Content checked by |  | |
| Correspondence | Acknowledgement Sent |  |
| BACS Details |  |
| Receipts Received |  |
| Date Sent to Finance |  |
| Monitoring Complete |  |

|  |
| --- |
| Section 1: Your organisation (complete in block capitals) |

|  |  |
| --- | --- |
| Name of your organisation NVCA (Newchurch Village Community Association) | |
| Main contact person Daniel Allen | |
| Full postal address of your organisation  15a Turnpike, Newchurch, Rossendale, BB4 9DU | |
| Telephone no: 07989 713205 | |
| Email address:  dannysallen@yahoo.co.uk | Website address: newchurch-village.co.uk |
| How long has the organisation been in existence? 14 yearsPlease indicate the type of organisation - not for profit organisation/residents group/community group / voluntary group. Local community volunteer groupPlease attach a signed copy of your constitution to this document. | |

|  |
| --- |
| **Section 2: Funding Request** |

|  |
| --- |
| How much Community Partnership Grant funding are you requesting? £500  What is the total cost of the project? £630 |

|  |
| --- |
| **Section 3: Financial Information** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Banking details: Please give your organisation’s banking details - payment will be made through BACs | | | | | |
| Account name | NVCA Current Account | | |  |
| Account no. | 12086517 | Sort CodeCodeCcode | 01-00-51 |  | |
|  | | | | | |
|  | | | | | |

Please answer all questions below, attaching where necessary any additional information.

For help and guidance, please see the guidance notes.

|  |
| --- |
| **Question 1: Project/Organisation Overview** |
|  |

|  |
| --- |
| 1. Please describe the project you require funding for, including who the projects will benefit.   This is a bird of prey display, the purpose of which is to bring the community especially families together for an enjoyable afternoon with the hope that they will mingle with each other and hopefully form some bonds. We have had a great deal of ASB behaviour locally in the last couple of years and this is an attempt to show that Newchurch can be a nice place to live, and give an opportunity for families and people in general to get to know each other a little. These displays are also of course highly educational and entertaining benefiting young and old alike.   1. Projects must be for the benefit of the wider community. How many local residents will benefit from your project? Is the project open for any member of the wider community to join?   We have run these displays before and usually get around 70 people attending. We hope that local people will attend, but the event is open to anyone from the wider community with no issues.   1. Please provide a breakdown of costs.   Net cost of display £525 VAT £105   1. How does your organisation intend to deliver the project, including timescales and how will you monitor the effectiveness of the proposed work?   We will co-ordinate with St Nicholas school to ensure that access is available, we have already scheduled the date in with the school. We will advertise locally to ensure that as many people as possible know about it.   1. If funding is granted can any of these items be loaned or shared with other community groups within Rossendale or the Council?  This funding is not for material objects, so this doesn’t apply. |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Which of the following areas does your project benefit?**   |  |  | | --- | --- | | Whitworth Community Partnership Area |  | | Bacup Community Partnership Area |  | | Rawtenstall Community Partnership Area | *V* | | Haslingden, Helmshore and Edenfield Community Partnership Area |  |   The event will be in Newchurch but anyone from any other area can attend. |

|  |
| --- |
| **Question 3: Partnerships** |
|  |

|  |
| --- |
| Are any other groups or organisations involved in this project? No  Is your organisation a member of a Community Partnership? Yes, we have attended meetings and are on the email list.  Would you be interested in more information about the Community Partnership? We are already on the email list.  Would your group be willing to get involved in council initiatives and consultation? We already work with councillors, RBC and LCC on issues in the Newchurch area. |

|  |
| --- |
| **Question 4: Value for Money and Added Benefits** |
|  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Please describe how the need for the proposed service or project was identified.  We usually run this display every other year, but this year because of difficulties in organising our Kirk Fair, we decided to run the display again to give locals something to look forward to in the calendar that was within easy walking distance. We have had a lot of ASB locally in the last couple of years and the hope is that running events like this make the community stronger and can show that Newchurch is a nice place to live.  What research have you done that can demonstrate that the project / service would be provided for the best value for money?  (You may want to include other quotes you have or some research around costs.)  SMJ Falconry are local (West Yorkshire) and are the cheapest mobile bird display company we could find. They are very professional and give an excellent service.  Have you applied for funding from anywhere else? No   |  |  |  | | --- | --- | --- | | Name of other funder (include organisations own money if being used) | How much? | Have you secured this funding, waiting to hear or is it dependant on getting other funding? | | e.g. Help Direct | £150 | Waiting to hear | |  |  |  | |  |  |  | |  |  |  | |

|  |
| --- |
| **Question 6: Sustainability** |
|  |

|  |
| --- |
| 1. Will the project still take place if funding is not received?   Yes – we will use existing funds and donations on the day to pay for it.   1. Will this project help generate any income for your organisation?   (For example, you may charge an entrance if holding a party, you may increase membership or you may hold a raffle) We will try to get more members on the day – this will pull in £10 per year per member. We will also have donations buckets on the day, but we will not turn anyone away who donates nothing. We usually make a small profit on the day.   1. Have you any fundraising activities organised in the future?   (Please note that we can advertise these activities for you for free)   We have a VE day celebration on 4th May and we will be having more events in the Winter. |

|  |
| --- |
| **Section 5: Details of your organisation and projects** |

Have you:

Attached your constitution \_

Completed all questions \_

Included the groups bank details \_

Signed and dated the sheet \_

|  |
| --- |
| **Section 6: Signatures** |

**Declaration**

We confirm that we are authorised to sign this declaration on behalf of the organisation named in this application at 1a. We certify that the information given in this application is true, and confirm that the enclosures are current, accurate, and adopted or approved by the organisation/consortium for which we are taking the lead. We understand that any offer of a grant will be subject to terms and conditions, we confirm that the organisation has the authority to accept this grant if the application is successful, and to repay it if the conditions of the grant are not met.

PLEASE NOTE: You will be asked to submit receipts/invoices as proof of purchase for delivery of your project.

|  |  |  |
| --- | --- | --- |
| Signatory – Main contact namedI understand that you may contact me during the funding period and throughout the year of the grant and I confirm that I am authorised by the organisation/partnership for this purpose, and that you may rely on any further information I supply to you. I agree that you can keep my personal information on file for the purposes of processing this grant application only Signed Danny Allen  Please print name Daniel Allen  Date 02/05/2025  Name of organisation NVCA (Newchurch Village Community Association)  I agree to you contacting me with information about local community events, community information and grant updates (your funding application **IS NOT** dependant on you agreeing to this).  Signed… Danny Allen ……….Name: …Danny Allen…….Date…02/05/2025 | | |
|  |  |  |
|  | | |